



Dear Holiday Bazaar Vendor;

Preparation is taking place for the 2018 Samena Club's Annual Holiday Bazaar. We are looking forward to a festive and fun Holiday Bazaar. There will be complimentary coffee and treats available in the morning, and lunch provided to our vendors. Light refreshments will be available to shoppers. The date is scheduled for **Saturday, November 10**, from 9:00am to 4:00pm.

If you are interested in participating, please complete and return the application along with your check (made payable to Samena Club) to reserve your spot or email back the form and call our Front Desk for credit card payment. There will be confirmation notices sent to the email address provided on the forms as we get closer to the event.

We will continue to offer selling space on the main floor level and in the upstairs hall. Patrons of the event will be routed through the main level rooms first, then up the stairs and through the upstairs hall. Selling spaces are based on an 8' X 3' banquet table area with floor space up to 2' on the sides and in front of the table. Selling space locations will be assigned on a first-come, first-serve basis. Set up times will be Friday evening November 9, from 7pm-9pm and Saturday, November 10 from 7am-8:45am.

We are eager to host another successful Holiday Bazaar and help promote your products and business. Sign up today to reserve your space!

Sincerely;

Chelsea Jordan

Operations Manager
425-746-1160 Ext. 119
chelseaj@samena.com



• SWIM & RECREATION CLUB •

Annual Holiday Bazaar Application 2018

Saturday, November 10

9 AM – 4 PM

Name: _____ Phone: _____

Business Name: _____

Website: _____ Email: _____

Address: _____ City: _____ Zip: _____

Items sold or short description (details for promotion, etc):

Special Requests (outlet, window, etc): _____

➡ *Requests and preferences regarding your selling space must be stated on your contract – to be located by a specific vendor or have a specific need (an electrical outlet, etc.)*

Samena Member Rates:

Non-Member Rates:

\$60 Round or banquet _____

\$70 Round or banquet _____

\$50 (Senior/62+) _____

\$65 (Senior/62+) _____

\$40 B.Y.O.T _____

\$60 B.Y.O.T. _____

➡ *Bring your own table (B.Y.O.T.) rate applies to vendors who bring their own table. (Please include the size of your table)*

Member # _____	Non-Member _____
Amount Paid: _____ Check # _____	
Date Paid: _____ Initials _____	

➡ *There will be no refunds to vendors unless the Club is notified 14 days prior to the Bazaar, and only if that spot can be filled.*



Annual Holiday Bazaar

Saturday, November 10, 2018

Set up Times:

- ✚ Friday evening (11/9): between 7 P.M. and 9 P.M.
- ✚ Saturday morning (11/10): between 7 A.M. and 8:45 A.M.
All vendors must be ready for sales by 8:45 A.M.

Sale Times:

9 AM – 4 PM Please, NO late set ups or early closures!

- ✚ *Additional stock may be added to your selling space during the sales hours.*
- ✚ *Clean-up time is between 4 PM – 5 PM*
- ✚ *Samena Swim and Recreation Club is not responsible for lost or damaged property.*
- ✚ *Sales are the responsibility of each vendor. You can decide to accept checks or not. (All vendors are responsible for their services such as making change, paging, errand requests, personal messages, etc.).*
- ✚ *All special/additional requests for your selling space must be in written form and approved prior to set up/arrival.*
- ✚ *Every measure will be taken to ensure your event participation and sales experience will be positive and productive.*